



British Water Ski & Wakeboard

ONE VOICE

Safeguarding Adults Policy & Procedures

Template - BWSW Affiliated Club / Centre

(Insert Name of Club or Centre)

Safeguarding Adults Policy & Procedures

Introduction

(Insert Name of Club / Centre) acknowledges that as an affiliated (**Club / Centre - use appropriate word**) of British Water Ski & Wakeboard (BWSW) the (**Club / Centre – use appropriate word**) Committee / or Centre Managers and its members all have a responsibility to safeguard adults who are experiencing, or are at risk of, abuse and neglect within the sport of water skiing & wakeboarding.

This policy and procedures outline what adult safeguarding is and what to do if you have a concern. The safeguarding children and young people policy, for those under the age of 18, is covered in a separate document i.e. “One Voice” Safeguarding & Protecting Young People which can be found at <https://www.bsw.org.uk>

Policy statement

(Insert Name of Club / Centre) is committed to creating and maintaining a safe and positive environment for all people involved in the sport of water skiing in all its forms of activity. It accepts its responsibility to assist in the welfare of all people and to safeguard them from poor practice, abuse and bullying.

All individuals within the organisation – as participants / members / volunteers / coaches / support staff - have a role and responsibility to help ensure the safety and welfare of adults.

(Insert Name of Club / Centre) accepts that we are required to fulfil our duty of care, which means that we must do everything that can be reasonably expected of us to help safeguard and protect people from harm, and to act when we suspect that someone is being harmed, or is at risk of harm.

(Insert Name of Club / Centre) also adopts the full BWSW “One Voice” Safeguarding of Adults Policy & Procedures, details of which can be found here: <https://www.bsw.org.uk>

What is adult safeguarding?

The official definition of “Adult Safeguarding” is working with adults with care and support needs to keep them safe from abuse or neglect. It is an important part of what many public services do, and a key responsibility of local authorities (Care Act 2014).

The safeguarding duties apply to an adult who:

- has needs for care and support (whether or not a local authority is meeting any of those needs).
- is experiencing, or is at risk of, abuse or neglect.
- is unable to protect themselves from either the risk of, or the experience of, abuse or neglect, as a result of those care and support needs.

Adults who fulfil the above criteria are ‘adults at risk’.

People can have a need for care and support for a variety of reasons – for example they may have a learning disability, a physical disability, a chronic health condition or have a mental health issue, and such conditions may bring with them additional vulnerabilities. However, having care and support needs does not mean that people are automatically adults at risk and are in need of safeguarding.

Safeguarding adults is underpinned by:

- The Care Act 2014

- Mental Capacity Act (MCA) 2005

Types of abuse suffered by adults identified in the Care Act 2014 are:

- Physical
- Sexual
- Psychological/Emotional/Mental
- Financial and material
- Neglect and act of omission
- Discriminatory
- Organisational
- Modern Day Slavery
- Domestic Violence
- Self-Neglect – including hoarding

Other types of harm that adults may experience include:

- Cyber Bullying
- Forced Marriage
- Female Genital Mutilation
- Mate Crime
- Radicalisation

Safe recruitment and safeguarding training

(Insert Name of Club / Centre will ensure that:

- All of our volunteers and staff have the right skills and qualities to create a safe environment.
- All staff and volunteers will be subject to safe recruitment procedures.
- All staff and volunteers will also be updated with any relevant safeguarding legislation, policies, procedural changes or safeguarding training required, advised or offered by BWSW.

Communication

(Insert Name of Club / Centre will make available its Safeguarding Adults Policy and Procedures to all staff, volunteers, members and partner organisations.

What to do if you have concerns about an adult member

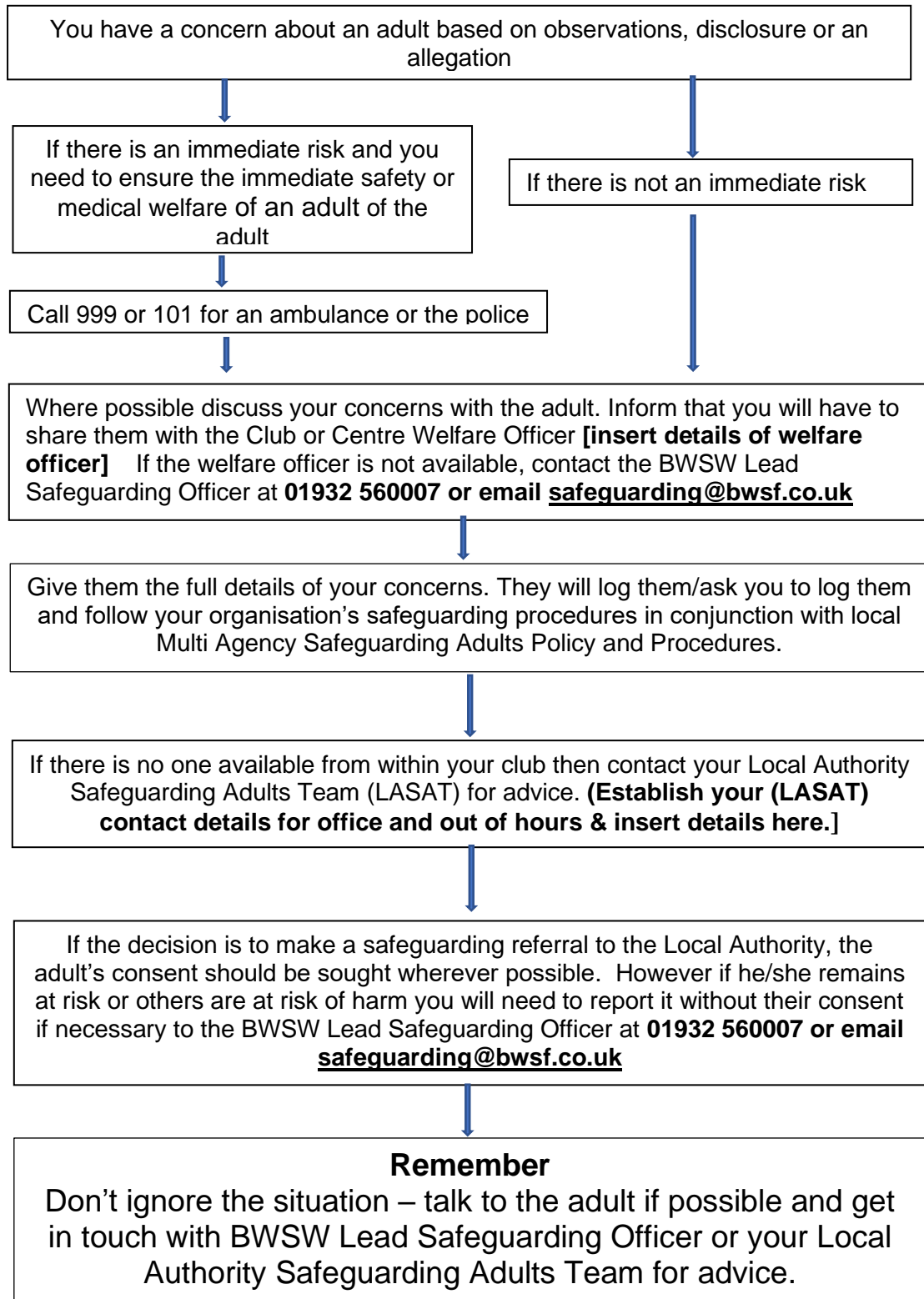
Water Ski Clubs or Centres and their members, staff and volunteers are not expected to be experts in the recognition of a safeguarding concern. However, all adults working, volunteering and participating do have a duty of care to be vigilant and respond appropriately to suspicions of poor practice, abuse or bullying. They should also respond to any indication of abuse that may be occurring outside of the Club or Centre setting.

This does not mean that it is your responsibility to decide if a situation is poor practice, abuse or bullying, but it is your responsibility to report your concerns to your appointed Club Welfare Officer (CWO) or in the absence of the CWO, to BWSW Lead Safeguarding Officer. **(Contact details shown below)**

If you cannot contact someone within the Club or Centre, or feel that your concerns are not being dealt with properly you can contact your:

- BWSW Lead Safeguarding Officer - Tele: 01932 560007 OR Email safeguarding@bwsf.co.uk
- Local Authority Safeguarding Adults Team (LASAT)
- Ann Craft Trust (ACT), the national safeguarding adults organisation at Email: www.anncrafttrust.org

Flow Chart - What to do if you have a concern about an adult



Relevant Policies

This Adult Safeguarding Policy should be read in conjunction with the following BWSW Policies & Codes of Practice which support and provide further relevant Safeguarding information, and are available on the BWSW website: <https://www.bsw.org.uk>

- “One Voice” Safeguarding & Protecting Young People Policy.
- “One Voice” Safeguarding of Adults Policy & Procedure
- “One Voice” Summary Safeguarding Guide (
- Code of Ethics & Behaviour.
- Code of Conduct.
- Code of Conduct – Coaches.
- Equity Policy.
- Anti-Bullying Policy.
- International Waterski & Wakeboard (IWWF) ‘Safe Sport Policy’ 2019
- Data Protection Policy & General Data Protection Regulations 2018

Adoption of Club / Centre Adult Safeguarding Policy

I (**Name of Club Chairman or Centre Manager**) confirm that (**Name of Club or Centre**) has formally adopted and implemented this Adult Safeguarding Policy.

Signed

Date

Note:

On completion of your Club / Centre Adult Safeguarding Policy, it is necessary please to submit a signed and dated copy by email to BWSW Lead Safeguarding Officer at safeguarding@bwsf.co.uk **OR** by post to BWSW Unit 3, The Forum, Hanworth Lane, Chertsey KT16 9JX.